



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



FILE COPY

DARLENE GREEN  
Comptroller

DR. KENNETH M. STONE, CPA  
Internal Audit Executive

*Internal Audit Section*

Carnahan Courthouse Building  
1114 Market St., Room 642  
St. Louis, Missouri 63101  
(314) 622-4723  
Fax: (314) 613-3004

July 22, 2010

Kelly Kress, Executive Director  
Dutchtown South Community Corporation  
4204 Virginia  
St. Louis, MO 63111

RE: Dutchtown South Community Corporation (#2010-AHC07)

Dear Ms. Kress:

Enclosed is a report of our fiscal monitoring review of the Dutchtown South Community Corporation, a not-for-profit organization, for the period September 1, 2008 through May 31, 2009. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Dutchtown South Community Corporation. Fieldwork was completed on June 16, 2010.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all federal grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Angela Morton Conley



# CITY OF ST. LOUIS

**AFFORDABLE HOUSING COMMISSION (AHC)**

**DUTCHTOWN SOUTH COMMUNITY CORPORATION  
CONTRACT #30-08G**

**FISCAL MONITORING REVIEW  
SEPTEMBER 1, 2008 THROUGH MAY 31, 2009**

**PROJECT #2010-AHC07**

**DATE ISSUED: JULY 22, 2010**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
AFFORDABLE HOUSING COMMISSION (AHC)  
DUTCHTOWN SOUTH COMMUNITY CORPORATION  
FISCAL MONITORING REVIEW  
SEPTEMBER 1, 2008 THROUGH MAY 31, 2009**

**TABLE OF CONTENTS**

<b><u>Description</u></b>	<b><u>Page(s)</u></b>
<b>INTRODUCTION</b>	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
<b>SUMMARY OF OBSERVATIONS</b>	
Conclusion	2
Status of Prior Observations	2
Summary of Current Observations	2

## **INTRODUCTION**

### **Background**

**Contract Name:** Dutchtown South Community Corporation

**Contract Number:** 30-08G

**Contract Period:** June 1, 2008 through May 31, 2009

**Contract Amount:** \$45,000

This contract provided funds from Affordable Housing Commission (AHC) to Dutchtown South Community Corporation (Agency). The purpose of this contract is to assist low/moderate income homeowners with emergency home repairs, especially those that affect the health and safety of individuals living in the home and/or prevent further deterioration of the home. The program will also assist those individuals cited by the City's Building Division for building code violations.

### **Purpose**

The purpose of this review was to determine the Agency's compliance with federal, state, and local Affordable Housing Commission requirements for the period September 1, 2008 through May 31, 2009, and make recommendations for improvements as considered necessary.

### **Scope and Methodology**

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence was tested supporting the reports the Agency submitted to AHC and other procedures were performed as considered necessary. Fieldwork was completed on June 16, 2010.

### **Exit Conference**

The Agency was informed that the review resulted in no observations and an exit conference was not necessary.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state and local AHC requirements.

### **Status of Prior Observations**

There were no recent internal or external audits performed on the Agency.

### **Summary of Current Observations**

There were no current observations.